



An ISO 9001:2015 Certified Organization

VISHWAKARMA COMPUTER SAKSHARTA MISSION

**A National Program of Information Technology & Skill Development
Ministry of Corporate Affairs, N.C.T. New Delhi
Govt Of India**

AGREEMENT OF AFFILIATION

Year (Session).....

Center Code :

Name :

Father/Husband :

Date :

District :

State :

**Head Office : Godara Complex, Gali No. 1, Rishi Nagar, Near Bus Stand,
Hisar-125001, (Haryana) Ph : 92155-73086,82228-73086
Website : www.vkcsm.com, Email: info@vkcsm.com**



VKCSM

COMPUTER KRANTI

VISHWAKARMA COMPUTER SAKSHARTA MISSION

Agreement of Affiliation for Authorised Study Centre

Year (Session) :

Office Use Only

Centre Code.....

Date Of Reg:.....

Renewal Date:.....

H.O. Signature.....

(Fill the Form in Capital Letters)



AGREEMENT FOR AFFILIATION M/S _____
_____ WITH VKCSM, FOR RUNNING AN
AUTHORISED STUDY CENTRE AT _____ CITY _____ DISTRICT
_____ STATE.

This agreement is made between the Vishwakarma Computer Saksharta Mission (VKCSM) represented by its Chairman Mr. Suresh Jangra his successors and assignees as and M/s. _____

_____ Represented by Shri _____
_____ S/o. _____ Date of Birth _____

Resident _____
_____ his/her successor and assignees. Where as VKCSM is a registered

Company engaged in Popularisation of Computer Education and New technology, Vocational Training, Skill Development, Consultancy and Publication and whereas Shri _____

has applied for affiliating with VKCSM as proprietor of M/s. _____ This agreement is being made for running a VKCSM Affiliated Study Centre (herein after called Authorised

Study Centre-VKCSM) at _____ by the name of _____
_____ on the basis of the following terms and condition.

Stamp of Institute

Authorised Signatory

1. Condition to run all computer courses offered by VKCSM. Head Office reserves the right to add or remove any course any time.
2. The ASC agrees to display and maintain Company's trade name and advertising and promotional Material including posters, pumflets at the said permises.
3. The ASC agrees to maintain all equipment in excellent working conditions, If equipment become obsolte or may be required to be replaced, ASC is responsible to resolve it in own responsibility.
4. The ASC is responsible to maintain Goodwill of Organization. If Head Office found any illegal events, harmful for it, then Head Office reserves right to take legal action and forfit authority.
5. The ASC undertakes that with effect from the date of this agreement all courses fee will be collected in the name of ASC by using Organization's receipt.
6. Head Office will only be responsible for registration fees/Exam fees, Head Office will not responsible for service related to tution fee or any other fees collection.
7. The ASC shall take out an appropriate policy of insurance to cover itself against losses/damages at own cost (if any).
8. **Inspection of Center :-**
 - A. Head Office has the right to inspect the centre at any time.
 - B. Head Office has the right to check relative standards :-
 - i. Standards of computers and configuration.
 - ii. Quality of classes and level of students including student's feedback.
 - iii. Audit of all book of records.
 - iv. Inspect scheduling & calendering procedures.
9. On written request from the ASC, the person designated by the Head Office may visit the centre for technical/commercial assistance. The ASC is responsible for all travel costs at full economy class for designated person.
10. The ASC is responsible to follow 50 registrations in 6 months from the date of starting the centre & 100 registrations in one year from the date of starting the centre.
11. The Head Office grants to ASC the right to use the said trade name only for registered courses defined by Head Office.

Stamp of Institute

Authorised Signatory

12. ASC is agree to conduction of computer literacy program in school, if allotted by VKCSM as per a seperate agreement signed between ASC and VKCSM Head Office.
13. ASC agrees to follow the syllabus, course material, fee structure pattern of examination, certificate issue as prescribed by Head Office time to time.
14. To make all payments to proper operation of the centre like rent, salary to staff, electricity and water bill and other expenses time to time. Any liability created by the centre director will be exclusively his own and will not be carried forward to the VKCSM Head Office in any case.
15. The ASC shall be responsible for activity in district. However VKCSM Head Office reserves its right to change, increase or decrease the geographical area of operational of the ASC or to open new branches in the area already allotted to ASC in all such matters the decision of chairman, VKCSM would be final and binding.
16. No account should be open as name of VKCSM by centre director. The ASC shall run its account in bank with the personal name of director himself/herself. Opening of illegal account as same name of organization name, Head Office shall immediately cancel of branch agreement. In such all matters the decision of director would be final.
17. The affiliation fee once paid by the ASC to Head Office will be Non refundable.
18. It is mandatory to send all reports (Monthly, Quarterly) to Head Office or at the time of attend meeting if necessary.
19. VKCSM branch is non transferable. if branch manager decides to transfer it to some another person, he/she need to take permission from Head Office with prescribed transfer fees defined by Head Office.
20. VKCSM has right to dissolve this agreement if annual new target will not be fulfilled by ASC, without prior information.
21. Any dispute arising out of the above agreement would be settled only at the court at Hisar (Haryana).

Stamp of Institute

Authorised Signatory

22. In respect to affiliation of ASC-VKCSM, The application form filled by me, includes all the adequate and absolute informations. If any information in the form is found incorrect or unreliable then application should be immediately cancelled and I would have no objection regarding it.

23. This agreement is valid upto after which this date it can be renewed with the mutual consent and after the payment of annual license fee of by the ASC-VKCSM to the VKCSM Head Office.

I accept and agree to the above condition given in clauses (1) to (23) above and to any other text or annexures forming part of this agreement. I also declare that I am the authorised signatory of the ASC-VKCSM and my signatures, as given below are my true signatures

Signed on this day _____ of _____ year _____

Name and Signature of the Center Director of the ASC-RGCSM

(Authorised Signatory)
with Stamp Chairman

(Suresh Jangra)
Chairman

Name :

Witness 1- Signature

(Name :)

Witness 2- Signature

(Name :)

Centre's Address **(in English)** :

_____ Pin Code _____

Centre's Address **(in Hindi)** :

_____ Pin Code _____

Phone/Mobile : _____ **E-mail Address:** _____

Residential Address **(in English)** :

_____ Pin Code _____

Residential Address **(in Hindi)** :

_____ Pin Code _____

Phone/Mobile : _____

Stamp of Institute

Authorised Signatory